Thursday, 25th March 2020

Dear Parent/Carer

As you are aware the Government has announced a partial shut-down of most activities that you would normally take for granted.

Thank you to everyone who has been able to, and is continuing to support the school and the Country to reduce the risk of spreading this highly contagious and deadly virus.

The message from the Prime Minister and Public Health England is absolutely clear.

*Schools, settings (including early year's settings, childminders and providers of childcare for school-age children), colleges and other educational establishments are closed for the foreseeable future.*

*The exception to this is to provide child care for children who are vulnerable, and children whose parents are critical to the Covid-19 response and cannot be safely cared for at home* ***where there is no alternative.***

In light of this message we will again be reviewing our level of provision and we will be looking to reduce the number of students accessing the schools’ sites.

Furthermore, we are increasingly anxious about the use of home school transport and the potential infection transmission risks that are posed as students travel in close proximity for up to an hour in vehicles with a driver, an escort and other students.

To reduce travel time (and ‘contact time’) as much as possible we will be relocating all school activity to the Brades Lodge site as of Monday 30th March 2020.

Individual parents and carers of students that are already in school will be contacted by phone to discuss their child’s needs with a view, where possible, to support you to keep your child at home.

It is our intention to make key staff available for you to call between 10.00am and 1.00pm on specific days during the working week, in addition to us calling you for a welfare update weekly.

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Work packs will continue to be provided by teachers on paper and online, and we are working rapidly to ensure that our own website has class based work available at all times, as well as the usual links on our ‘useful links’ page.

Students that continue to attend will be supported to maintain good hygiene protocols and maintain social distances. If students are unable or unwilling to comply with these expectations and in a worse-case scenario require staff to use a physical intervention to maintain their, and others’ safety, the placement will cease immediately and they will no longer be able to attend the school site. This is due to the raised level of COVID-19 infection .

Again, as previously mentioned we will continue to ask for your continued support as we manage increasing staff and student absence over the upcoming weeks.

The attached flow chart maybe useful to help you decide if you need to send your child to school.

Yours faithfully



Neil Toplass

Executive Head Teacher

